

Chapter 2.84**PUBLIC LIBRARY--GENERAL PROVISIONS**

18-6/09, 2483-6/81, 2625-7/83, 2464-12/80, 2378-7/79, 2363-5/79, 2162-2/77, 2652-11/83, 2925-2/88, 3076-10/90)

Sections:

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2.84.010 Library and Library Board established.

- (a) A public library is established in and for this city, the inhabitants thereof, and nonresident taxpayers.
- (b) An advisory library board is established in and for the city composed of seven (7) members who shall be appointed, from the electors of the city, by the Mayor with the approval of the City Council. Members shall hold no paid office or employment in the city government while serving on such board. (2625-7/83)

2.84.020 Board--Terms. The members of the board shall serve for four (4) years. Any vacancy occurring on such board shall be filled by appointment for the unexpired term or until such time as a successor is regularly appointed and qualified.

Regular attendance at meetings is required of all members to enable the board to discharge its duties. A member absent from three (3) consecutive meetings without consent of the chairman shall be deemed to have resigned from the board, and immediate notification shall be given to the Mayor and City Council of such vacancy. (2925-2/88; 2625-7/83)

2.84.030 Mayor--Ex-officio member. The Mayor shall be an ex officio member of the board. (2625-7/83)

2.84.040 Secretary. The Director of Library Services, or his designee, shall serve as secretary to the board without vote, and shall keep permanent minutes of the board meetings. Roberts' Rules of Order Revised shall govern the procedure of the meetings of the board unless inconsistent with other provisions of this chapter. (2625-7/83, 3076-10/90)

2.84.050 Duties and responsibilities. The board shall act in an advisory capacity to the City Council in all matters pertaining to the library except those dealing with administrative functions. Also the board shall cooperate with other civic groups in the advancement of library planning under the direction of the City Council. The board may study, report and interpret the needs of the public to the City Council and may assist in securing financial support from the community for library needs. The board may review the annual budget as presented to the City Council and advise it on the current operational needs and long-range plans for capital improvement. The board shall perform such other functions as the City Council may direct and require from time to time. (2625-7/83)

2.84.060 Meetings--Quorum. The board shall meet at such time and place as it may fix by resolution. All meetings shall be open to the public. A majority of the board shall constitute a quorum for the transaction of business. (2625-7/83)

2.84.070 Election of officers. The board shall elect from its members a chairman and vice chairman at the regular January meeting. Such officers shall serve for one year or until their successors are elected. The chairman and vice chairman may make and second motions and shall have a voice and vote in all proceedings. (2625-7/83)

2.84.080 Library privileges regulated. Upon receipt of a report from the Director of Library Services that any person has abused his or her library card privileges, the library board may apply the following rules and regulations: (3076-10/90)

- (a) The board may determine, upon investigation, to suspend, revoke, or refuse to issue or renew library card privileges of any person. Notice and opportunity to be heard shall be given before taking such action.
- (b) Whenever the board suspends or revokes the library card privileges of any person, such suspension or revocation shall apply to all library cards held by such person, and all such cards shall be surrendered to the board unless previously surrendered to a court. Revoked or suspended library cards shall be retained by the board.
- (c) Upon the expiration of a suspension or revocation period, the board shall return the library card(s) to the person or may order new cards to be issued. Suspension of library cards shall not exceed six (6) months unless a longer period has been recommended by a court.
- (d) Upon recommendation of a court of competent jurisdiction, the board shall suspend or revoke the library privileges of any person who has been found guilty of a violation of California Penal Code Section 490.5 pertaining to theft of property from a public library. The board shall not grant a hearing to any person whose library card privileges have been suspended or revoked pursuant to the provisions of this subsection. (2652-11/83)

2.84.090 Operative Policy. The board shall conform to the policy for boards and commissions as contained in Chapter 2.100 of the Huntington Beach Municipal Code (May '87). (2925-2/88)